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APPROVED MINUTES COMMISSION REGULAR MEETING

June 11, 2024

The Port of Seattle Commission met in a regular meeting Tuesday, June 11, 2024. The meeting was held at the Port of Seattle Headquarters Building, Commission Chambers, 2711 Alaskan Way, Seattle Washington, and virtually on Microsoft Teams. Commissioners Calkins, Cho, Felleman, Hasegawa, and Mohamed were present.

1. CALL to ORDER

The meeting was convened at 10:30 a.m. by Commission President Hamdi Mohamed.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting recessed into executive session to discuss two items regarding litigation/potential litigation/legal risk per RCW 42.30.110 (1)(i)) for approximately 35 minutes, with the intention of reconvening the public session at 12:00 p.m. Following the executive session, the public meeting reconvened at 12:05 p.m. Commission President Mohamed led the flag salute.

3. APPROVAL of the AGENDA

The agenda was approved as presented without objection.

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

4. SPECIAL ORDERS OF THE DAY

There were no Special Orders of the Day presented.

5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Metruck previewed items on the day's agenda and made general and meeting-related announcements.

6. COMMITTEE REPORTS

Commission Strategic Advisor Erica Chung provided committee reports.

AV Workforce Conditions Committee

Commission President Mohamed and Commissioner Hasegawa convened the AV Workforce Condition Ad hoc Committee on May 28, 2024. The Committee heard health care needs of SEA workers and discussed potential paths forward for the Port.

Sustainability, Environment, and Climate Committee

Commissioners Cho and Felleman convened the Sustainability, Environment, and Climate Committee on May 31, 2024. The Committee was briefed on building energy, waste reduction, stormwater quality, and equity recommendations for the Maritime C-15 Miscellaneous Improvements project under the Sustainable Evaluation Framework. The Committee also received a briefing on the 2021 Puget Sound Maritime Air Emissions Inventory, a multi-stakeholder regional study to quantify air pollution and greenhouse gas emissions from all maritime-related sources in Puget Sound and conducted every 5 years. Staff will be sharing their findings later today during the 2023 Environment and Sustainability Annual Report briefing that: diesel particulate matter from maritime sources across the Puget Sound region declined 82 percent in 2021 compared to 2005 and GHG declined 10 percent; and the Port of Seattle's emissions also declined in 2021 compared to 2005, due in part to COVID-19. A supplemental inventory of cruise ships in 2022 shows a rebound in cruise and associated emissions.

Aviation Committee

Commissioners Hasegawa and Cho convened the Aviation Committee on June 6, 2024. The Committee received a mid-year Update on the 2024 Ground Transportation Access Plan Work Program Deliverables, including work towards implementing an SEA Commute Action Strategy. Commissioners discussed a potential ORCA pass program for SEA workers and heard that the Port is currently installing ten DC fast chargers at the SEA taxi and the TNC holding lot, with below market pricing for charging. Staff mentioned that future expansions of charging infrastructure at the airport will require greater power supply to the airport. Commissioners also received an update on the Taxi Order implementation and heard that dispute resolution discussions are ongoing. Commissioners agreed to bring this item back to the next committee meeting for a more in-depth discussion, including a discussion on how to ensure there is a neutral arbiter in any dispute resolution appeal process.

7. PUBLIC COMMENT

- The following person spoke regarding Item 8e on the agenda and the Terminal 115 Plant 1 Clean-up Site action memo and agreement: Amy Wilson, TRC (*written comments submitted*).
- The following person spoke regarding Order No. 2024-08, the increased number of cruise calls, increasing greenhouse gas emissions, and capping the output of carbon emissions allowed: Patrick McKee (*written comments submitted*).
- In lieu of spoken comment, the following people submitted written comments regarding their request for the Port to reduce the number of cruise sailings until there is no water, air, and climate pollution; for the Port to lobby the Washington State Legislature to expand the mission of Washington Ports to include stewardship; to support the proposed U.S. Clean Shipping Act; to reject false solutions; to approach discussions, goals, studies, etc related to the cruise sector in an honest and unbiased way; and to work in collaboration to support regional solutions that could reduce harm immediately: Stacy Oaks; Vivien Sharples; Patrick McKee; Sarah Sanford; Scott McClay; Benjamin Menzies; Jill McGrath; Natalie Pierson; Iris Antman; Benjamin Joldersma; Marc Samson; Katherine Chesick; Irene Svete; Lynn Gaertner-Johnston; Sandra Jones; Cynthia Ervin; Sarah Mercer; Rebecca Cate; Sally Bartow; Sarah Ostheller; Anne Miller; Lars Watson; Cynthia Levine; Ayana Parrott; Grace Norman; Nichole Snyder; Michelle Lissner;

Nancy Chang; Wade Phillips; Sandeep Panigrahy; Kianna Hartley; Susan Blythe-Goodman; XinTong H; Paw Cast Kids LLC; Annemarie Dooley; Veronica Ruffin; Audrey Olshefsky; Jason Li; Chris Covert; Beth McKelvey; Hsieh Yuchin; Gregory Denton; Sarah Merner; Gregory Denton; Jeanie Johnson; Breck Lebeque; Brie Gynclid; Sara Bliss; Angeline Zalben; Sophia Keller; Donald Parda; Jean Myers; Charles Raymond; Beth Brunton; Mary Hanson; Paul Brown; Jim Bernthal; Leo Kucewicz; Jared Howe; Kevin Gallagher; Lorie Lucky; and Derek Gendvil (*written comments submitted*).

- In lieu of spoken comment, the following person submitted written comments regarding their support for first amendment rights to organize at SEA, Stacy Oaks (*written comments submitted*).

[Clerk's Note: All written comments are combined and attached here as [Exhibit A](#).]

8. CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

8a. Approval of Minutes of the Regular Meeting of May 28, 2024.

- 8b. Approval of the Claims and Obligations for the Period May 1, 2024, through May 31, 2024, Including Accounts Payable Check Nos. 953564 through 954035 in the Amount of \$11,166,324.08; Accounts Payable ACH Nos. 066056 through 066907 in the Amount of \$70,768,282.46; Accounts Payable Wire Transfer Nos. 016308 through 016325 in the Amount of \$18,492,599.27; Payroll Check Nos. 212389 through 212923 in the Amount of \$116,839.65; and Payroll ACH Nos. 1196497 through 1201301 in the Amount of \$15,914,379.65, for a Fund Total of \$116,458,425.11.**

Request document(s) included an [agenda memorandum](#).

8c. Monthly Notification of Prior Executive Director Delegation Actions May 2024.

Request document(s) included an [agenda memorandum](#).

- 8d. Authorization for the Executive Director to Complete Design of LED Lighting and Controls Upgrades at T-91 in the Amount Requested of \$700,000 and a Total Project Authorization To-Date of \$750,000, for a Total Estimated Project Cost of \$3,600,000. (CIP #C801297).**

Request document(s) included an [agenda memorandum](#) and [presentation](#).

- 8e. **Authorization for the Executive Director to Increase the Overall Project Cost by \$2,000,000 to \$5,500,000 to Account for Increased Planning Costs and Need for Significantly Increasing Field Investigation Efforts and to Amend an Existing Maritime Environmental Site Management Support Services IDIQ Contract with Floyd Snider Inc. in the Amount of \$2,000,000, for a New Not-to-Exceed Total of \$4,000,000, and to Extend the Contract by Two Years to Complete the Remaining Work for the Terminal 115 Plant 1 Ecology Agreed Order Cleanup Site.**

Request document(s) included an [agenda memorandum](#), [attachment 1](#), [attachment 2](#), and [attachment 3](#).

- 8f. **Adoption of Resolution No. 3824: A Resolution to Determine 500 Mitigation Credits from the Port's Terminal 117 (T117) Mitigation Bank Site Are Surplus in Accordance with RCW 53.08.090 and EX-30; and to Authorize the Executive Director to Enter into a Purchase and Sale Agreement to Sell Those Credits at Fair Market Value.**

Request document(s) included an [agenda memorandum](#), [agreement](#), and [resolution](#).

The motion for approval of consent agenda items 8a, 8b, 8c, 8d, 8e, and 8f carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa and Mohamed (5)

Opposed: (0)

9. NEW BUSINESS

- 9a. **Introduction of Resolution No. 3823: A Resolution Amending the Policy Directive for Salaries and Benefits for Employees Not Covered by a Collective Bargaining Agreement Established by Resolution No. 3820 and Providing an Effective Date for All Amendments of June 16, 2024.**

Requested document(s) included an [agenda memorandum](#), [resolution](#), [attachment A](#), [attachment B](#), [Exhibit A](#), [2023 pay range data](#), and [presentation](#).

Presenter(s):

Katie Gerard, Senior Director, Human Resources

Kecia Reichstein, Director, Total Rewards, Human Resources

Chris Beck, Manager, Total Rewards, Human Resources

Clerk Hart read Item 9a into the record.

Executive Director Metruck introduced the item and presenters.

Commissioner Mohamed reminded Members of the Commission that the main motion to adopt Resolution No. 3823 was on the floor from the May 28, 2024, meeting. She spoke regarding equity and transparency, recognized challenges, and expressed her confidence in the Human Resources Department.

A primary amendment, made by Commissioner Mohamed, requiring the Executive Director to return to the Commission for approval of the second phase of the implementation of the compensation plan, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa and Mohamed (5)

Opposed: (0)

The main motion, as amended, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa and Mohamed (5)

Opposed: (0)

10. NEW BUSINESS

10a. Introduction of Resolution No. 3826: A Resolution Authorizing the Issuance and Sale of Intermediate Lien Revenue and Refunding Bonds in One or More Series (the “2024 Revenue Bonds”), in the Aggregate Principal Amount of Not-to-Exceed \$850,000,000 for the Purposes of Financing Capital Improvements to Aviation Facilities and Refunding Certain Outstanding Revenue Bonds of the Port; Setting Forth Certain Bond Terms and Covenants; and Delegating Authority to Approve Final Terms and Conditions and the Sale of the Bonds.

Requested document(s) included an [agenda memorandum](#), [resolution](#), and [presentation](#).

Presenter(s):

Scott Bertram, Manager, Corporate Finance Analysis, Finance and Budget

Clerk Hart read Item 10a into the record.

Executive Director Metruck introduced the item and presenters.

The presentation addressed:

- the purpose of the bonds – refund for savings and funding for capital projects;
- funding of airport capital projects;
- details associated with the bond resolution terms; and
- next steps in the process including meeting with credit rating agencies in late June; adoption of Resolution No. 3826; and the scheduled bond sale of August 1, 2024.

Discussion ensued regarding the estimate of savings for net present value over the life of the bond being refunded.

The motion, to introduce Resolution No. 3826, made by Commissioner Cho, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa and Mohamed (5)

Opposed: (0)

10b. Number Not Used.

10c. Order No. 2024-08: An Order Setting an Accelerated Timeline for All Cruise Ships to Utilize Shore Power at All Port Facilities by 2027

Requested document(s) included an [order](#).

Presenter(s):

Aaron Pritchard, Chief of Staff, Commission Office

Clerk Hart read Item 10c into the record.

Commission Chief of Staff Aaron Pritchard introduced the Order and read the text of the Order into the record, noting the Order shall ensure that 100 percent of all homeported cruise vessels are shore power capable and plug into shore power at the start of the 2027 cruise season, with limited exceptions such as equipment maintenance and outages.

Executive Director Metruck supported the Order and spoke regarding meeting our sustainability goals; infrastructure required to support shore power; and ships' capability to connect to shore power.

Discussion ensued regarding:

- shore power availability through the port for over twenty years and making it more accessible;
- ships' capability of connecting;
- enforcing connection requirements; and
- ports mobilizing around the world to meet the needs of new technologies and regulations.

Commissioner Felleman, sponsor of the Order, acknowledged the work being done over the years through Stephanie Jones Stebbins and her department, and Executive Director Metruck for his leadership in this area. Commissioner Felleman also recognized Commission Chief of Staff Aaron Pritchard and Evan Ashe, of the Commission Office, for their work in drafting the Order.

Commissioner Felleman noted:

- that it is a first for the Port in leveraging relationships with cruise partners moving towards the green ports goal;
- 35 percent of ships were able to plug in during 2023, however, 66 percent were shore power capable;
- the need to make progress on alternative fuels and benefits to the surrounding communities; and
- a dashboard report card being released by the Port that provides data and a visual on progress made in the communities.

Commissioner Hasegawa acknowledged and thanked Commissioner Felleman for his leadership on the bringing the Order forward. She spoke to the Order being a ground-breaking blueprint for others to follow and stated she would like to see the same requirements for cargo and container ships. Commissioner Hasegawa continued by stating that the growth of cruise calls outpaces the reductions in emissions and inquired regarding the holistic strategy to meeting the Port's net zero goals.

Director Jones Stebbins responded that the Port is also looking at methods including the use of less fuels and zero carbon fuels in discussions with cruise partners. She spoke to the establishment of the green corridor and efficiencies.

Discussion ensued regarding:

- sharing the action and language of the Order with others in an effort to generate infrastructure upgrades;
- feedback and input from cruise ridership;
- the need to get to zero carbon emissions;
- providing leadership for other ports to follow;
- if it is possible to cap emissions;
- ways to reduce emissions; and
- different considerations to take into account in a global industry.

The motion, made by Commissioner Felleman, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa and Mohamed (5)

Opposed: (0)

11. PRESENTATIONS AND STAFF REPORTS

11a. 2023 Environment and Sustainability Annual Report.

Presentation document(s) included an [agenda memorandum](#) and [presentation](#).

Presenter(s):

Sandra Kilroy, Senior Director Environment and Sustainability
Sarah Cox, Director, Aviation Environment and Sustainability
Sarah Ogier, Director, Maritime Environment and Sustainability
Mallory Hauser, Sustainability Reporting and Community Program Manager

Clerk Hart read Item 11a into the record.

Executive Director Metruck introduced the item and presenters.

The presentation addressed:

- building a green and resilient port;
- drivers and trends;
- stewarding healthy lands;
- cleaning up contaminated sites;
- protecting water quality;
- reducing waste;
- progress on greenhouse gas emissions reductions;
- building resilient and sustainable infrastructure;
- lessening the impact of aircraft noise;
- practicing equity, diversity, and inclusion;
- community engagement events and opportunities conducted; and
- building on progress made.

Discussion ensued regarding:

- metrics tracking;
- positioning for technology advancements;
- where the port is going next with respect to sustainable aviation fuels and ways in which communities can make sustainability investments;
- being able to clearly show the progress the port is making on emissions reduction;
- reporting on Scope 3 data annually;
- potential sources of funding;
- goals that have been accelerated;
- tracking beyond current port data to include all parameters in which the port makes direct investments;
- tree survival rates in the flight corridor and
- accounting for emissions during a full itinerary of travel.

(Commissioner Hasegawa exited the meeting at 2:15 p.m.)

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

Executive Director Metruck shared that there is now a new location for first amendment activities at SEA.

13. ADJOURNMENT

There was no further business and the meeting adjourned at 2:27 p.m.

Prepared:

Attest:

Michelle M. Hart, Commission Clerk

Ryan Calkins, Commission Secretary

Minutes approved: June 25, 2024